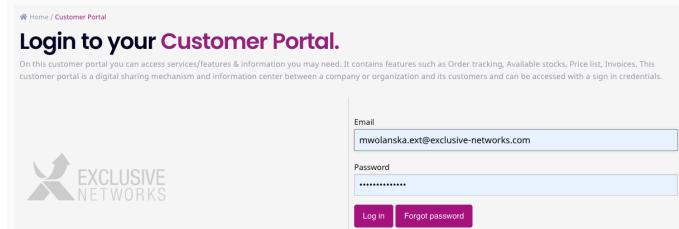




## As a standard reseller user

### 1. Log in to Customer Portal



Home / Customer Portal

**Login to your Customer Portal.**

On this customer portal you can access services/features & information you may need. It contains features such as Order tracking, Available stocks, Price list, Invoices. This customer portal is a digital sharing mechanism and information center between a company or organization and its customers and can be accessed with a sign in credentials.

Email  
mwolancka.ext@exclusive-networks.com

Password  
\*\*\*\*\*

Log in    Forget password

### 2. Now you need to answer the question:

#### DO YOU HAVE INSTALLED MULTI-FACTOR AUTHENTICATOR APP?

- If yes please skip to step 5
- IF no follow the next step

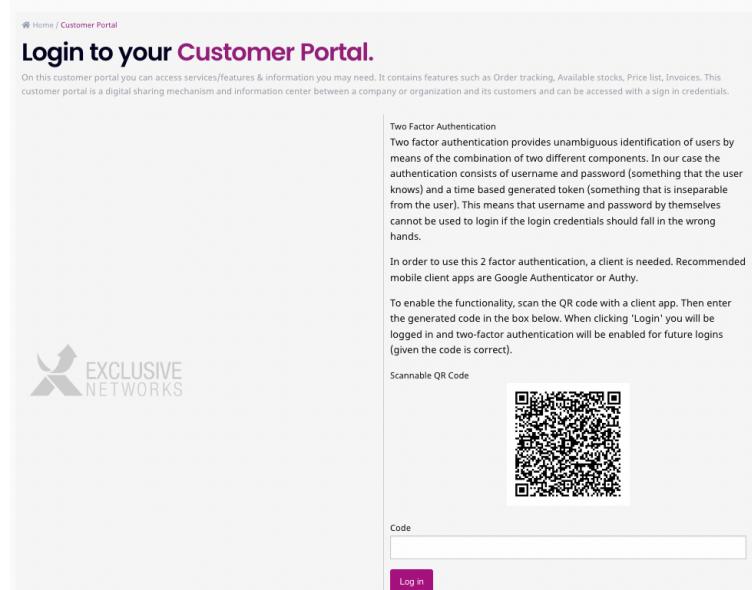
### 3. Think which app you prefer to use. You can use for that for example Google authenticator, Twilio authy, Microsoft authenticator, Okta.

TIP: google authentication uses your Google account, others apps ask you about email and you need to confirm your willingness to create an account via email.

### 4. Follow the app's instructions.

### 5. If you finished configuring an account it is time to add the first authenticator account:

- 5.1. open your installed app for MFA
- 5.2. click “+” to create new account
- 5.3. choose the “scan QR code” option
- 5.4. scan QR code shown in your profile



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Two Factor Authentication

Two factor authentication provides unambiguous identification of users by means of the combination of two different components. In our case the authentication consists of username and password (something that the user knows) and a time based generated token (something that is inseparable from the user). This means that username and password by themselves cannot be used to login if the login credentials should fall in the wrong hands.

In order to use this 2 factor authentication, a client is needed. Recommended mobile client apps are Google Authenticator or Authy.

To enable the functionality, scan the QR code with a client app. Then enter the generated code in the box below. When clicking 'Login' you will be logged in and two-factor authentication will be enabled for future logins (given the code is correct).

Scannable QR Code



Code

Log in

- 5.5. input your six-digit code
- 5.6. click „Log in”