

# Increase peace of mind with Exclusive Networks Support Services

#### **Exclusive Networks**

Tel: +44 (0) 1420 548 247

Email: 24x7@exclusive-networks.com

### **Contents**

Service Levels and Definitions	Page 2
Priority Definitions	Page 3
SLAs and Target Follow Up Times	Page 3
Technical Support Engineer Levels	Page 4
Technical Support Process	Page 5
Escalation Process and Contacts	Page 7

**Technical Support Service** contracts provide access to the Exclusive Networks Technical Assistance Centre (EXN TAC) to work with you through any **post-sales technical support queries and technical incident assistance**.

EXN TAC work with SentinelOne, as an Authorised Support Centre (ASC). Exclusive Networks provides **Level 1 Support to Partners (Resellers/MSSP) only**. EXN TAC engineers hold accreditations in the products supported and are available 8x5 to respond to customer requests. The service covers all regions within EMEA.

### **Service Levels and Definitions**

#### Technical Support defines a technical incident as any break/fix issue:

- Previously working configuration no longer working as expected or degraded environment.
- Configuration errors and software bugs
- > Requests for documentation, release notes, guides, etc.
- > EXN TAC engineers will not undertake new configuration/deployments or migrations, as this work falls outside break/fix support service.
- **EXN TAC** will not provide support for any unsupported software.

#### The EXN TAC service levels available for support via phone, portal and email:

TAC access 8x5 (UK business hours)

# **Priority Definitions**

EXN TAC work to 4 levels of priority. Each of these will determine the SLA on initial response as well as our target follow up times for the duration of the support case.

Priority 1 CRITICAL	Product/service is down and critically affecting customer production environment.
Priority 2 HIGH	Primary unit has failed, or product/service is impaired. Production environment is up but impacted or lacks resiliency.
Priority 3 MEDIUM	A product function has failed, and the production environment is degraded or not affected. Non-critical business applications are unreachable.
Priority 4 LOW	General assistance that includes feature, information, documentation, how-to and enhancement requests.

### **SLAs and Target Follow Up Times**

#### **Initial Response SLA**

For EXN TAC engineer to take assignment of new case and provide first update/request.

Case Priority	8x5 Service Level
Priority 1 CRITICAL	< 1 Business Hour
Priority 2 HIGH	< 4 Business Hours
Priority 3 MEDIUM	< 8 Business Hours
Priority 4 LOW	< 16 Business Hours

#### **Target Follow Up Times**

EXN TAC engineers will aim to provide regular updates based on the case priority. This may be impacted by frequency of responses from level 2 SentinelOne support teams, or customer responsiveness. After 3 follow ups with no customer response, the EXN TAC engineer will proceed with case closure.

Case Priority	Target Follow Up Times	
Priority 1 CRITICAL	Every 4 hours until resolved, or a workaround is in place	
Priority 2 HIGH	Every business day until resolved, or a workaround is in place	
Priority 3 MEDIUM	Every 3 business days until resolved	
Priority 4 LOW	Once per business week until resolved	

Tel: +44 (0) 1420 548 247

Email: 24x7@exclusive-networks.com

# **Technical Support Engineer Levels**

EXN TAC LEVEL 1	Deployment     Configuration queries/Issues     Product feature questions     Basic "how to" user questions
VENDOR LEVEL 2	<ul> <li>Advanced configuration issues</li> <li>"Product not working as expected" issues.</li> <li>Root Cause Analysis</li> <li>Software bugs</li> <li>Feature errors</li> </ul>

As part of the requirements, support cases are assigned to a level 1 engineer and are worked and followed up based on priority. Support cases are escalated to SentinelOne Level 2 once all escalation requirements have been met.

Tel: +44 (0) 1420 548 247

Email: 24x7@exclusive-networks.com

# **Technical Support Process**

#### **Opening a Support Case**

For P1 (Urgent) and P2 (High) issues call us

Telephone: +44 (0) 1420 548 247

For non-urgent P3 and P4 issues

Email: 24x7@exclusive-networks.com

Portal: <u>globalsupport.exclusive-networks.com</u>

#### For new issues please provide the following:

- The name of the Account that the end user Site resides in this is needed to validate support entitlement
- Contact details of an engineer with access to the device/system
  - Contact name
  - Contact number
  - Contact email
- Summary of the incident
- Impact of the Issue
- Priority of the incident
- Agent version
- Management Console URL
- Number of affected Users
- Recent changes to the environment
- Any results of troubleshooting performed
- Files of logs captured.

#### For existing issues:

- Your EXN TAC case number (Starting with #CASE-###)
- Any additional details about the case raised since last contacting EXN TAC

**Exclusive Networks** 

Tel: +44 (0) 1420 548 247

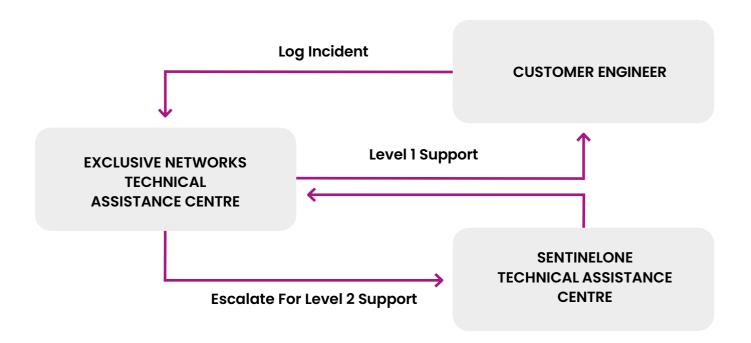
Email: 24x7@exclusive-networks.com

### **Technical Support Process**

#### **Case Handling Process**

The diagram below details the logical flow for a support case, and shows the process of interaction between customers, EXN TAC and SentinelOne TAC.

- 1. Customer engineer to log incident with EXN TAC via email or phone call.
- 2. EXN TAC support case created and case number emailed to customer contact.
- 3. The EXN TAC will provide level 1 technical support. If the issue requires an advanced level of technical expertise, then the case will be escalated up to the Level 2 SentinelOne support team.
- 4. The EXN TAC engineer will be responsible for liaising with the vendor and providing regular updates to the customer engineer. If the vendor engineer needs to liaise directly with the customer engineer, then calls and remote meetings will be facilitated as required.



### **Escalation Process**

#### **Technical Escalations**

#### **Level 1 Support**

Call handling and logging by a Technical Support Engineer to troubleshoot to resolution or escalate where necessary

- > Contact: Exclusive Networks Technical Support
- **Phone:** +44 (0) 1420 548 247
- > Email: 24x7@exclusive-networks.com
- > Portal: globalsupport.exclusive-networks.com

#### **Level 2 Vendor Support**

Technical escalation point for Level 1 Support who work with more complex issues or bugs to resolve or escalate issues.

#### **Management Escalations**

To raise any issues related to existing Technical Support cases, or requests for escalations, customers are encouraged to use the below contacts. Issues will be actioned by the appropriate management level.

#### Level 1

Team Management escalation to **Technical Support Manager** 

#### Level 2

Country Management escalation to **Head of UK Technical Support** 

#### Level 3

Global Management escalation to **Head of Global Technical Support** 

The Exclusive Networks Technical Support Management Team can be reached at:

Techsupportmgmt\_UK@exclusive-networks.com

Tel: +44 (0) 1420 548 247

Email: 24x7@exclusive-networks.com